

## Review checklist

This checklist is designed to act as a prompt for additional considerations that may need to be made when a review of an NRPF household receiving support from the local authority is carried out. Reviews should be conducted regularly, within a timeframe that is appropriate to the identified needs of the individual/ family and has regard to the prospect of any material change in their situation, for example, legal developments or factors affecting their welfare.

Question	Action required
<p>Is there a change in circumstances? For example:</p> <ul style="list-style-type: none"> <li>- Members of household e.g. a child has been born (families)</li> <li>- Income</li> <li>- Health</li> </ul>	<p>Review GIRFEC assessment (family)</p> <p>Inform legal representative to ensure any immigration claims are updated and inform Home Office if appropriate</p> <p>Review subsistence payments/ accommodation needs</p>
<p>Is there a change in an adult's health or medical condition?</p>	<p>Review community care assessment</p>
<p>Is the person/ family engaging with other agencies/ do other agencies have concerns? For example:</p> <ul style="list-style-type: none"> <li>- GP</li> <li>- Schools</li> <li>- Health visitor</li> <li>- Care providers</li> </ul>	<p>Review GIRFEC assessment (family)</p> <p>Review community care assessment (adult)</p> <p>Signpost person/family to relevant agencies</p>
<p>Is the person/family accessing any services they may be entitled to? For example:</p> <ul style="list-style-type: none"> <li>- HC2- NHS dental/ophthalmic care</li> <li>- National Entitlement Card (concessionary travel)</li> <li>- Baby box</li> <li>- Child maintenance</li> </ul>	<p>Assist with making relevant applications/ signpost to services that can assist.</p>
<p>Are subsistence payments meeting the family's/ adult's needs?</p>	<p>Review subsistence payments</p>
<p>Are there any issues with the accommodation and/or the person's management of it?</p>	<p>Carry out an accommodation inspection</p>
<p>Has the person got an immigration adviser?</p>	<p>Signpost to local advisers and help the person to access these</p> <p>Request an update from legal representative</p>
<p>Was the date of the last immigration status check more than three months ago?</p>	<p>Request update e.g. from legal representative or Home Office</p>
<p>Has the person's immigration status changed or have they received any decisions from the Home Office/ appeal courts?</p>	<p>Request update e.g. from legal representative or Home Office</p>
<p>If the person is in an excluded group do any barriers to return still apply e.g. pending applications, medical conditions</p>	<p>Review human rights assessment</p>

